

**THETFORD TOWNSHIP BOARD OF TRUSTEES  
MINUTES, MONDAY, FEBRUARY 25, 2019**

6:30 p.m.  
4014 E Vienna Road  
Clio, MI 48420

**I. Call Meeting to Order at 6:30 p.m.**

**II. Roll Call**

Board Members Present: Stanke, Ayotte, Stevens, Congdon and Gunnels.

Board Members Absent: Piechnik

Staff Present: Marie Canterbury, Pam McIlmurray, Shannon Kline, Township Attorney.

**III. Approval of Minutes from Regular Board meeting of January 28, 2019 – Motion by Congdon to approve minutes from 01/28/19, seconded by Stanke, All Ayes, Motion passed.**

**IV. Additions to Agenda – None**

**V. Public Comments opened at 6:40 p.m.**

Comments by Cindy Hicks, Richard Russell, Jeff Masters

**Public Comments closed at 6:45 p.m.**

**VI. Presentations – None**

**VII. Correspondence – None**

**VIII. Committee/Departmental Reports**

**a) Supervisors report –** Agreed on March 5, 2019 at 5:30 pm for the Budget Workshop

**b) Treasurers report –** Presented by Treasurer Ayotte. Bank Balance: from 12/1/18 to 12/31/18 \$250,948.70; Bank Balance from 1/1/19 to 1/31/19 \$1,956,754.44. General Check Register 12/11/18 to 2/13/19 \$50,671.43; Payroll register 12/19/18 to 2/13/19 \$46,829.95; Police Department register 12/11/18 to 2/5/19 \$2,598.03; Senior Grant Fund register 12/11/18 to 2/5/19 \$3,294.36.

c. **Approval of bills** – Motion by Ayotte, seconded by Stanke to approve the bills already paid and to remove \$8,285.00 for Drain Commission and \$100.00 for Some Comfort Pest Control. Also approve the General check register from 12/11/18 to present; Payroll register from 12/19 to present, Police Dept register from 12/11 to present and the Senior Grant Fund register from 12/11 to present. All ayes **Motion passed.**

d. **Fire Report** – Congdon stated that the Fire Authority is at 92.5% of budget and what is left over will transfer to the next year. They are paying down the new fire truck with the help of cost recovery and at the end of the agreement, the truck will be paid off.

e. **Senior Center Report** – From December 1, 2018 to December 31, 2018 there were 27 new seniors and 351 total unduplicated seniors. Had a total reimbursement of \$7,771.14 including \$6,003.21 for administration; \$559.26 for programming and \$1,208.67 for operations. From January 1, 2019 to January 31, 2019, we had 19 new seniors and 370 total unduplicated seniors. Had a total reimbursement of \$9,400.91 including \$7,956.2 for administration; \$154.09 for programming and \$1,290.60 for operations.

We are offering free tax service to the Senior's through April 4<sup>th</sup> and it is currently full. On April 25<sup>th</sup> and 26<sup>th</sup> we will be having a rummage and bake sale and a trip on April 27<sup>th</sup> to the Maple Syrup Festival for \$21.00. We have a volunteer that comes on Tuesday's to do Manicures. We had the Senior Winter Games where senior's won medals and everyone had a great time. The new senior bus was ordered and should be here in 5 months.

## IX. **General Business:**

a) **Unfinished Business:** None

b) **New Business:**

1. Pay raise to \$15.00 for accounts payable person. – At this time, **7:00** p.m. Congdon asked to go into closed session to discuss the pay raise. **7:15** – Returned from closed session – Motion by Stevens to raise the pay to \$15.00 for the accounts payable person working 1 day a week, seconded by Eric Gunnels – Stanke, No – Gunnels, Yes - Congdon, No; Ayotte, No – Stevens, Yes – **Motion denied**

2. Hire temporary personnel for election help, as needed, for election and election day. This help will be on an on call, as needed basis. It was requested that Char Mozader be hired as she has many years of election service. Motion by Congdon, Seconded by Gunnels to hire a temporary worker, as needed, when the ballots come in, the Saturday

before election day and Election day all day for \$12.00 per hour. Stanke, Yes – Gunnels, Yes - Congdon, yes - Ayotte, yes – Stevens, no. **Motion Passed.**

**X. Brief Public Comments:**

Public Comments were made by Cindy Hicks, Greg Bryan, Kevin Lawrence (who brought an application for a Tree Planting Grant for Arbor Day), and Richard Russell.

**XI. Board Member Comments:**

**Gunnels** – Thank you for coming out and the Township is doing what it can without a Clerk and we are on the right track.

**Stanke** – I agree with Eric and we will get there. Also, thank you Kevin Lawrence for the tree information.

**Ayotte** – Inquired to Kevin Lawrence about planting Memorial Trees for people that request them. Thank you for thinking of us and that Thursday is the last day for taxes.

**Congdon** – If the budget hearing will include revenue expenses also.

**Stevens** – The assessment notices have gone out today and tomorrow and this is the first time I have heard about a problem with Mrs. Hatchett’s funeral. They came in shortly after and did not mention any problems.

**XII. Adjournment:** Meeting was adjourned at 7:40 p.m.

Approved 3/25/19