

**THETFORD TOWNSHIP BOARD OF TRUSTEES
MINUTES, MONDAY, MARCH 25, 2019**

6:30 p.m.
4014 E Vienna Road
Clio, MI 48420

I. Call Meeting to Order at 6:30 p.m.

II. Roll Call

Board Members Present: Stanke, Ayotte, Stevens, Congdon, Piechnik and Gunnels.

Board Members Absent: None

Staff Present: Marie Canterbury, Pam McIlmurray, Shannon Kline, Township Attorney.

III. Approval of Minutes from Regular Board meeting of February 25, 2019 – Motion by Congdon to approve minutes from 02/25/19, seconded by Stanke, All Ayes, Motion passed.

Approval of Minutes from Special Meeting of March 7, 2019 – Motion by Congdon to approve minutes from 03/07/19, seconded by Stevens, All Ayes, Motion passed.

IV. Additions to Agenda – None

V. Presentations – None

VI. Correspondence – None

VII. Supervisors report –

a). **Roads – 2019** - May 1, 2019 was the deadline to have in place all the road that will be done this year.

VIII. Treasurers Report

Ayotte stated that the only one that was completed was the General Fund, with the month ending of January, 2019, with a bank balance of \$677,039.55, less outstanding checks, the adjusted bank balance is \$667,077.02.

IX. Approval of bills – Ayotte stated that all the bills to be approved from the last meeting are on this meeting. Ayotte motioned to approve the bills from February 27, 2019 to March 21, 2019, seconded by Stevens. Stanke, yes; Piechnik, no; Gunnels, yes; Congdon, yes; Ayotte, yes; Stevens, yes. Motion passed.

X. Committee/Departmental Reports

a) **Clio Area Fire Authority** – Congdon stated that there is nothing new at this time.

a) **Senior Center Report** – Shannon Kline stated that from October 1, 2018 to February 28, 2019 there were 96 new seniors and 466 total unduplicated seniors. Had a total reimbursement of \$7,051.58 including \$5,905.28 for administration; \$358.04 for programming and \$788.26 for operations. Also wanted the seniors to be aware of Phone, Mail and e-scams. The Michigan Department of Attorney will be at the Senior Center on Monday, April 22, 2019 at 12:30 pm to discuss this with anyone interested in attending. Congdon asked Shannon regarding the service they offer the seniors on taxes and was told that it has been going on for 12 years now, with 3 preparers and is a huge success.

XI. General Business:

a) **Unfinished Business:** None

b) **New Business:**

1. Resolution #01-29-19-03 – Property Tax Poverty Exemption Asset Test. The previous Resolution for Hardship did not contain an Asset Test, which is required by the State of Michigan and our AMAR review. This Resolution adds the Asset Test for Hardship Consideration. Motion by Ayotte to Accept Resolution #01-29-19-03, seconded by Congdon, all ayes, **Motion Passed.**

2. Roads to be approved – Maintenance reports from the Road Commission for repair and chip seal for Lewis Road from Wilson to M57; Paving overlay for Lake Road from Lewis to Bray; Repair and Chip Seal Lewis Road from Lake to Willard Road. Motion by Stevens, seconded by Ayotte to approve the Maintenance reports for road repairs, all ayes, **Motion Passed.**

3. Comcast Franchise Agreement – This is just a renewal of the Uniform Video Service Agreement. Comcast is not in our area at this time. Motion by Stevens, seconded by Congdon to approve the Comcast Franchise Agreement – all ayes, **Motion Passed.**

4. Charter Franchise Agreement – Statement that Spectrum Mid-America, LLC is an indirect subsidiary of Charter Communications, which now holds the cable franchise in our community. Motion by Stevens, seconded by Stanke to approve the Charter Franchise Agreement – all ayes, **Motion Passed.**

5. Add building inspection fees to the building permit fees. This is to add \$50.00 per inspection to the flat rate that is charged for building permits. The Building Official charges the same amount, so the township is not making any money off of this, just paying the inspector so the Building Department is not in the hole. Motion by Stevens to add building inspection fee of \$50.00 per inspection, seconded by Stanke. Congdon, yes; Ayotte, yes; Stanke, yes; Piechnik, no; Gunnels, no; Stevens, yes. **Motion Passed.**

6. Budget Department Adjustments – Ayotte stated that it is approved by Departments, but we need to check the current budget to see if we have to increase the budget for any shortfalls, with the exception of the Senior Grant. Motion by Stevens to accept the Budget Adjustments, seconded by Piechnik, all ayes, **Motion Passed.**

7. Approve hall deposit returns for: J McConnell; D Turland; K Lawrence; Genesee Lioness. Requesting deposit returns as they hall was cleaned when they left. Motion by Stevens, Seconded by Stanke to return Deposits to McConnell; Turland; Lawrence and the Genesee Lioness, all ayes, **Motion Passed.**

8. Raise pay by \$.50 per hour for Helen Bloss. Helen has been with the Township for many years and is a great asset to the Treasurer's office and the Township. Motion by Stevens, seconded by Ayotte to raise the pay of \$.50 for Helen Bloss, all ayes, **Motion Passed.**

X. Brief Public Comments:

Public Comments were made by Cindy Hicks, Anita Smith and Grace Musloff.

XI. Board Member Comments:

Gunnels – Thank you for coming out

Piechnik – Thank you for coming out

Stanke – I agree, thank you all for coming tonite

Ayotte – Thank you

Congdon – Thank you and think Spring.

Stevens – Thank you and we have a Public Hearing for the proposed budget on Thursday March 28, 2019 at 6:00 p.m. with a Special Meeting right after the Public Hearing.

XII. Adjournment: Meeting was adjourned at 7:00 p.m.

APPROVED 4/22/19