

TOWNSHIP OF THETFORD
MINUTES OF THE BOARD OF TRUSTEES
JULY 22, 2013
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present and the 19 firefighters who lost their lives in Arizona.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Congdon, Trustee Cousineau, Trustee Stevens.

MEMBERS ABSENT: None.

STAFF PRESENT: Chief Kenny, Attorney Swartwood.

APPROVAL OF MINUTES: **MOTION** by Trustee Congdon, supported by Treasurer Ayotte to approve the June 24, 2013 Regular Board Meeting Minutes as printed. **Vote: All yeas. Motion Passed.**

ADDITIONS TO THE AGENDA: **MOTION** by Clerk Paulson, supported by Supervisor Kerr to add under New Business, #5 – Township Insurance Policy, and move Legal Issue – Closed Session to #6. **Vote: All yeas. Motion Passed.**

BRIEF PUBLIC COMMENTS: Public comments began at 6:37. Comments were received from one member of the public. Ended at 6:42 p.m.

PRESENTATIONS: None.

CORRESPONDENCE: None.

TREASURER'S REPORT: Presented by Treasurer Ayotte. Adjusted book balance at the end of the month for June, 2013 is \$116,326.78. **MOTION** by Trustee Congdon, supported by Trustee Cousineau to approve the Treasurer's Report for June, 2013 as presented. **Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau, and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. Motion Passed.**

BILLS FOR APPROVAL: **MOTION** by Trustee Congdon, supported by Trustee Cousineau to approve the bills as presented. **Roll Call Vote: Yeas: Trustees Cousineau, Stevens, Gunnels, Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: none. 7 yeas, 0 nays. Motion Passed.**

BUILDING INSPECTOR'S REPORT: **MOTION** by Trustee Congdon, supported by Clerk Paulson to approve the Building Inspector's Report for June, 2013 as presented. **Vote: All yeas. Motion Passed.**

POLICE REPORT/CODE ENFORCER'S REPORT: Presented by Chief Kenny.

COMMITTEE REPORTS: Reports from the following committees were reviewed: Library, Clio Area Parks & Rec, Regional Planning and Zoning Board of Appeals.

GENERAL BUSINESS:

A. UNFINISHED BUSINESS:

1): **FIRE MILL LANGUAGE: MOTION** by Supervisor Kerr, supported by Trustee Cousineau to approve the "Thetford Township, Genesee County Fire Protection Milage" proposed language attached for submission to the Genesee County Clerk's Election Division to be placed on the November 4, 2013 ballot. Roll Call Vote: Yeas: Trustee Gunnels, Congdon, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

2): **WEBSITE:** Informational purposes only that our website is up. No action taken.

3): **WORKSHOP FOR MONDAY, JULY 29, 2013, 6:30 P.M. @ SENIOR CENTER WITH RICHARD CARPENTER FROM REHMANN AUDITORS:** Informational purposes only. No action taken.

4): **BUILDING INSPECTOR POSITION:** Supervisor Kerr announced there will be an interview committee consisting of herself, Chief Kenny and Trustee Stevens for the purpose of conducting interviews for a Building Inspector. No action taken.

5): **CONTRACT WITH GENESEE COUNTY PARKS AND REC FOR OUR PUBLIC SAFETY FAIR ON SATURDAY, SEPTEMBER 14, 2013 FROM 11 A.M. TO 7 P.M. FOR THE FIRST 2 PAVILIONS:** Informational purposes only. No action taken.

6): **ZBA – REPORT ABOUT CLASSES:** Informational purposes only. No action taken.

7): **MARTY COUSINEAU AND GARY STEVENS – HANDLE ANY PROPERTY SALES WITH BOARD APPROVAL:** Informational purposes only. No action taken.

8): **PURCHASE AGREEMENT – IN REFERENCE TO PROPERTY ON MONTLE ROAD WITH TONYA BIGELOW AND CHIP HATTER:** **MOTION** by Trustee Cousineau, supported by Trustee Stevens to allow the Supervisor to sign the agreement. Roll Call Vote: Yeas: Trustee Stevens,

Cousineau, Congdon and Gunnels, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

B. NEW BUSINESS:

1): BUDGET ADJUSTMENTS:

MOTION by Treasurer Ayotte, supported by Trustee Gunnels to add to expenditure line item 101-101.000.900.000, \$1,850.00. Roll Call Vote: Yeas: Trustees Congdon, Stevens and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. Absent: Trustee Cousineau. 6 yeas, 0 nays. Motion Passed.

MOTION by Treasurer Ayotte, supported By Clerk Paulson to add a new line item in the general fund 101-301.000.98100 and add to that line item \$1,000.00. Roll Call Vote: Yeas: Trustees Congdon, Gunnels and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. Absent: Trustee Cousineau. 6 yeas, 0 nays. Motion Passed.

MOTION by Treasurer Ayotte, supported by Clerk Paulson to add \$1,000.00 to line item 101-851.000.800.005. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Congdon and Gunnels, Treasurer Ayotte, Clerk Paulson and supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

MOTION by Treasurer Ayotte, supported by Trustee Gunnels to add \$2,500.00 to line item 101-852.000.800.007. Roll Call Vote: Yeas: Trustees Congdon, Cousineau, Gunnels and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

2): P.A.116 – RESOLUTION FOR A PARTIAL TERMINATION:

MOTION by Clerk Paulson, supported by Trustee Cousineau to approve the P.A. 116 request, Resolution for a partial termination. Roll Call Vote: Trustees Gunnels, Congdon, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

3): HURD ROAD PROPERTY: Informational purposes only. No action taken.

4): ASSESSOR’S CONTRACTS: **MOTION** by Clerk Paulson, supported by Treasurer Ayotte to approve the Extension of Contract for Employment of the Assessor for Sue Thomas for a period of one year, concluding on July 31, 2014. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Congdon and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed. **MOTION** by Treasurer Ayotte, supported by Trustee Gunnels to approve the Extension of Contract for Employment of the Assessor for Carrie Bock for a period of one year, concluding on July 31, 2014. Roll Call Vote: Yeas: Trustees Congdon, Stevens, Gunnels and Cousineau,

Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

5): **TOWNSHIP INSURANCE POLICY: MOTION** by Clerk Paulson, supported by Supervisor Kerr to place this agenda item on the Special Meeting to be held on Monday, July 29, 2013 at 6:30 pm. Vote: All yeas. Motion Passed.

6): **LEGAL ISSUE – CLOSED SESSION: MOTION** by Trustee Cousineau supported by Clerk Paulson to go into Closed Session on a legal matter. Vote: All yeas. Motion Passed.

9:20 p.m. – Back to Order

BRIEF PUBLIC COMMENTS: Public comments began at 9:20 p.m. Comments received from 1 member of the public. Ended at 9:22 p.m.

BOARD MEMBER COMMENTS: Various comments were given by the board members.

Meeting adjourned at 9:26 p.m.

Julie Paulson, Clerk