

# MINUTES

## Thetford Township Board of Trustee

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1/22/2018 6:30 PM | *Meeting called to order by* Supervisor Stevens

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### In Attendance

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Supervisor Stevens, Clerk Pennington, Treasurer Ayotte, Trustee Congdon, Trustee Stanke, Trustee Gunnels, Trustee Piechnik

Absent: none

Staff Present: Senior Director Shannon Kline, Senior Co Director Pam McIlmurray

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### Approval of Minutes

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December 11, 2107, Regular Board of Trustee, Motion by Trustee Congdon, second by Trustee Piechnik approve the minutes of the December 11, 2017 as presented. Motion Carried 7-0

December 13, 2017, Special Meeting, Motion by Clerk Pennington, second by Trustee Piechnik approve the minutes of the December 13, 2017 as presented. Motion Carried 7-0

January 16, 2018, Special Meeting, Motion by Trustee Stanke, second by Treasurer Ayotte approve the minutes of the January 16, 2018 as presented. Motion Carried 7-0

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### Additions to the Agenda

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Under new business remove #5 Board of Appeals, take off Jeremy Kline

Under new business add #6 2018-2019 Budget

Motion by Trustee Congdon, second Trustee Stanke to under new business remove #5, Board of Appeals, take of Jeremy Kline and add under new business #6 2018-2019 Budget. Motion Carried

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### Brief Public Comments

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Public comments began at 6:38 pm. Ended at 6:46 pm. Three comment were received.

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### Presentation

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Supervisor Stevens presented a certificate of appreciation to Dennis Bloss

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### Supervisor Report

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Thanked John Congdon for helping fixing the outside lights during Christmas break

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## Treasurer Report

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Bank balance at the end of November, 2017, \$282,121.25

Bank balance at the end of December, 2017, \$215,343.95

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## Clerk Report

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Fund balance as of January, 2018, \$275,279.01

We were approved the extra funding with the CDBG for the amount \$10,000 to demo house on Lake Road and Genesee Road.

Friday, January 19, 2018 the bids went out for the demo at 6222 E Lake Road. We should see some work starting 6 to 8 weeks.

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## Bills

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Motion by Trustee Congdon, second by Clerk Pennington to approve bills as presented.

Couple questions regarding missing check numbers not on the check register, Clerk Pennington will get that fixed and email all official with the corrected register.

Roll Call: Yeas – Congdon, Pennington, Stanke, Gunnels, Ayotte, Piechnik, Stevens

Motion Carried

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## Building Inspector Report

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There was 5 permits pulled in December and 0 permits in January.

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## Committee Report

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1. Fire Authority ~ Fire Authority ~ Trustee Congdon and Trustee Piechnik

2. Planning Commission workshop is January 25, 2018

Trustee Gunnels gave the board an update on how the workshop for the Medical Marijuana was going. He believes they are really close.

3. Thetford Senior Center ~ Director Shannon Kline

There was 326 non duplicated members in 3 month, 5590 duplicated member. Several activities going on right now. Winter games are coming up. Looking for anyone that can teach wood whittling

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## General Business

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A. Unfinished Business

1. Cameras

Update from Supervisor Stevens looking at how the internet speed is and hooking it up. Will bring back next month.

2. Part Time Maintenance

Motion by Supervisor Stevens, second by Trustee Piechnik to hire Ronald Clark to the part time maintenance position as an as needed bases and no more than 15 hours a week.

Motion Carried

B. New Business

1. Township farm land agreement

Motion by Supervisor Stevens, second by Trustee Stanke to approve the lease agreement as presented and allow John Walden to lease the township farm land.

Motion Carried

2. Adopt Poverty Exemption Guidelines and Assets 2018

Motion by Treasurer Ayotte, second by Clerk Pennington to approve the Poverty Exemption Guidelines and Assets for 2018.

Motion Carried

3. Budget Amendment

- a. 101-401.000-862.000, \$900.00, cover the reimbursement on board of appeals refunds

Motion by Treasurer Ayotte, second by Supervisor Stevens to amend line item 101-401.000-862.000 for the amount of \$900.00.

Roll Call: Yeas – Congdon, Pennington, Stanke, Gunnels, Ayotte, Piechnik, Stevens

Motion Carried

- b. 101-966.000-998.291, \$10,000, Senior Transfer finishing up the repayment on the Senior loan that was approved 11-27-2018

Motion by Clerk Pennington, second by Treasurer Ayotte to amend line item 101-966.000-998.291 for the amount of \$10,000.00.

Roll Call: Yeas – Congdon, Pennington, Stanke, Gunnels, Ayotte, Piechnik, Stevens

Motion Carried

4. Proclamation Thetford Township School of Choice

Motion by Clerk Pennington, second by Trustee Gunnels to adopt the Proclamation Thetford Township School of Choice.

Motion Carried

5. Board Appointment

- a. Planning Commission

Motion by Supervisor Stevens, second by Trustee Gunnels to appoint Theo Gantos as an alternate to the Planning Commission only if Dennis Bloss is unable to make a meeting.

Roll Call: Yeas – Congdon, Pennington, Stanke, Gunnels, Ayotte, Piechnik, Stevens      Motion Carried

Motion by Treasurer Ayotte, second by Trustee Stanke to reappoint Dennis Bloss to the Planning Commission until the end of his term that has already start, ending date September 2019.

Motion Carried

b. Senior Liaison

Motion by Treasurer Ayotte, second by Supervisor Stevens to remove Supervisor Stevens and appoint Clerk Pennington as Senior Liaison. Motion Carried

c. Library Board

Motion by Trustee Congdon, second by Treasurer Ayotte to reappoint Marie Christian to the Library Board. Motion Carried

6. Budget 2018-2019

Supervisor Stevens would like all departments to get their budgets done and into him.

Motion by Supervisor Stevens, second by Trustee Piechnik to put the special assessments to the vote of the people in November.

With much discussion from the board regarding the special assessment the motion was rescinded.

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**Brief Public Comments**

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Public comments began at 7:48 pm. Ended at 8:06 pm. Ten comments were received.

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**Next Meeting**

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2/12/2018 6:30 PM, Budget workshop

2/26/2018 6:30 PM, Regular Board of Trustee

Adjourn at 8:22 PM