

**THETFORD TOWNSHIP**  
**Minutes of the Regular Meeting**  
**May 23, 2016**  
**4014 E. VIENNA RD.**  
**CLIO, MI 48420**  
**6:30 P.M.**

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Eileen Kerr at 6:30 p.m

**MEMBERS PRESENT:** Supervisor Kerr, Clerk Pennington, Treasurer Ayotte, Trustee Gunnels, Trustee Cousineau, Trustee Stevens, Trustee Congdon

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Chief Robert Kenny, Maintenance Supervisor Roy Hatchett, Senior Director Shannon Kline, Assistant Senior Director Pam McIlmurray

**Approval of Minutes**

Motion by Trustee Congdon, supported by Trustee Cousineau to approve April 25, 2016 Regular Board of Trustee minutes as presented. Vote 6-0-1, abstain Treasure Ayotte, Motion Carried.

**Additions to the Agenda:**

None

**Brief Public Comments:**

Public comments began at 6:32 p.m Ended at 7:00 p.m. Eight comments were received from the public.

- Looked at Thetford Ordinance, would like to see the board form a committee and come up with an ordinance on transient businesses and yard sale. We have a lady that came into our township who has another business elsewhere and is selling hanging baskets and flowers. She doesn't pay taxes or have any benefits to our township. When I called and came to the township to complain I was told that we didn't have anything to stop her from selling in front of a house, it's like a yard sale. But she is charging sales tax, so that to me is a business that is not aloud.
- I use June Floral for all my flower needs. Transient business definition to me is no store front, wants to make money
- In her opinion, we need rules to keep good businesses in the township. We should not allow fly by nights.
- In her opinion, we need to enforce this business not to come in and set up a stand. You should support our local businesses.

- Talking about the property at 2080 E Dodge Road, had to hire an attorney to get the titled cleared. Attorney cost \$2,200.00 to get it cleared when we were told that it was already cleared. Township failed to do their job. The township made \$10,000, we made \$15,000 so why should we take our profit and pay for an attorney that we were told that the title was cleared? He feels the township should pay his friend's attorney fees.

Supervisor Kerr ~ explains to the board

- The Landbank had assured me that the title was clear. Our attorney prepared the closing. We closed on the property. The title company and the owner's attorney told us they still needed a woman's signature to get a quiet title. The township found out who and where the woman was. We got and notarized her signature. I mailed the information to the owner's attorney.
- Co-owner of Junes Floral for 10 years, would like our township support.
- What's up with the old historical building? Barrels are still there and the frames are still there. Are you planning on planting flowers? Trees?
- Metro Garbage Trucks going up and down Lewis Road in the dawn morning, big trucks ruining the road and they are loud

Supervisor Kerr ~ explained to the residents that to get the road fixed the township, neighbors and road commission could meet and figure out a cost of what is needed and put a special assessment on that particular road. The residents of Lewis Road would have to agree to pay for the road repair. The cost would be spread out over a 10-20 year period. The amount would be put on the residents' tax bills.

Officer Hatchett ~ there are no weight restrictions on that street, trucks are empty that is why they are so loud. They bounce around, I have been out watching when a complaint comes in and have stopped many of them but so far I have not found anything they are doing wrong.

Chief Kenny ~ Metro Sanitations office is at Lewis Road and Willard Road. That's why they use Lewis Road. The board can look at truck routes to put on the roads.

### **Supervisor Report:**

Since this board has been in office, we have accomplished the following:

- Our ordinances have been codified and are on our website. Now, everyone from township residents to judges to our law enforcement officers have immediate access to the ordinances.
- We have a website and a FB page.
- We have a certified Motor Carrier officer.
- For 4 years we have been able to use our 50/50 money from the Genesee County Road Commission.
- We now have a private conference room with no cost to the township.
- We have made \$48,000 by selling Landbank properties.

- By pursuing collaboration with our neighboring townships we have been able to plan road repairs with townships where we share borders. This 2016 season we will be paving Vassar Road due to a collaborative effort with Forest Twp.

**Millage question:** Everyone on the board agrees we want to put the funding for the police and fire departments to a millage vote. We will be developing a committee in September 2016 to study the question. We have made many cuts, have a special assessment on the tax rolls and are having our audit in September. Using all of this information we will be in a position to see what and how much is needed for a millage vote.

#### **Treasurer Report:**

End of April book balance is \$362,415.27.

#### **Clerk Report:**

Fund balance as of May 19, 2016 is \$436,762.41

May School Election Reimbursement is \$1,130.77

May School Election turnout ~ 127 voted out of 1817, 6.9%

#### **Bills for Approval:**

Motion by Trustee Congdon, supported by Treasure Ayotte to approve the bills as presented. Roll Call. 7-0 Motion Carried

#### **Building Inspector's Report:**

Was given

#### **Committee Reports:**

- **Senior Center** ~ report was given by Senior Director Shannon Kline. We have up until today 438 members, 35 new members. We received a large donation by one of our members for storage. We have some ideas but nothing final yet.
- **Police** ~ update on the new vehicle ~ should be here around June 10<sup>th</sup>. We will take as much equipment we can off the other two vehicles to equip the new one. At that point we are going to sell the Tahoe and the Impala and use the money from the sales to make a payment.
  - Lake Road fire was a set fire according to the State Fire Marshall, so I am asking everyone to have patience with me and the department since an investigation of this magnitude is very time consuming. The interviews will be starting within the next couple of weeks.
  - I am receiving your messages and I will be getting back to you. It is just going to be longer than usual. Thetford Township Police Department participates in the OHSP Grant. There are 167 departments in the group from Upper and Lower Michigan, I use my two part time officers, Officer

Eckles and Officer Hatchett for this grant program. Thetford Township Police Department is ranked 35 overall and first in Genesee County.

- **Road and Bridges** ~ Thetford Twp has the worse roads in Genesee County. A map of the twp roads shows each road's PASER rating, which rates the roads.
  - Due to the poor condition of these roads, the GCRC will lower the speed limits on Dodge Road, Lewis to Bray and Frances Road on Genesee east for 1 mile to 45 mph. Public Act 85 of 2006 allows the road commission to do this. They will have 2 signs: reduced speed ahead and 45 mph. Their goal is to have this completed by the end of May.
- **Genesee County Drain Commission**
- **Fire** ~ was given by Trustee Congdon and Trustee Cousineau, Lieutenant Leanne Pennington had her 25 years of service celebration, and update on the new truck, Clio Station Two has three new fire personal.
- **Business Fee Committee** ~ Trustee Cousineau, Trustee Stevens, Trustee Gunnels. This committee failed to meet. The board appointed Trustee Gunnels to be the chair of the committee, to have a meeting and bring the results back to the June meeting.

## **General Business:**

### **A. Unfinished Business:**

#### **1. Health Benefits**

New health insurance will begin June 1, 2016.

### **B. New Business:**

#### **1. Road 2016 – 2018 Plan**

##### **2016**

- **Chip and seal Vassar Road from Frances to Dodge** costs to be shared with Forest Twp, since this is a border road
- **Culvert Replacement** on Center Road at the Dead Creek Drain
- **2<sup>nd</sup> Chloride Application** on gravel roads
- **Primary Road Ditching:** Genesee Road from Scott Road to Frances Road
- **Local Road Ditching:** Tobias cross tube replacement east to Lewis Road, Bray Road Northeast corner of Dodge to corner of Lewis Road

##### **2017**

- **.75 mile Hurd Road** from McCumsey Road to Lewis Road. Vienna Twp. Will be doing Hurd Road from Saginaw Road to McCumsey Road.
- **.75 mile Lake Road** from McCumsey Road to Lewis Road

## 2018

- **Lake Road** from Lewis Road to Center Road

### 2. **Hire a seasonal Maintenance Personnel**

Motion by Clerk Pennington, supported by Trustee Congdon to place an ad in the local paper advertising the hiring of a seasonal maintenance person from April to November, with some winter hours at minimum wage. Have the ad run May 25, 2016 to June 9, 2016 deadline will be at the close of business. Call for Vote. Motion Carried.

### 3. **Membership for the Clio Area Historical Association**

For information only

### 4. **Senior Service Millage Resolution**

Motion by Treasurer Ayotte, supported by Trustee Cousineau to adopt the Senior Service Millage Resolution for 2016-2017 Grant. Call for Vote. Motion Carried.

### 5. **Senior Service HIPAA Business Associate Agreement**

Motion by Trustee Counsineau, supported by Treasurer Ayotte to adopt the Senior Service HIPAA Business Associate Agreement that is presented. Call for Vote. Motion Carried

### 6. **Miss Dig**

Motion by Clerk Pennington, supported by Trustee Congdon to enroll in Miss Dig for the total amount of \$522.00 (\$369.00 water and \$153.00 sewer), fund will be taken from the Sewer Fund. Roll Call Vote. 7 – 0 Motion Carried.

## **Brief Public Comments**

Started at 7:52 p.m, Ended at 7:53 p.m. There was one comment received from the public.

- Owner of June Floral handed the Board a copy of Vienna Township's Ordinance for Garage Sales.

## **Board Member Comments were received**

Meeting adjourned at 8:00 p.m.

Leanne Pennington, Clerk

Thetford Township