

Township of Thetford  
Minutes of the Board of Trustees  
March 24, 2014  
6:30 P.M  
APPROVED

The Pledge of Allegiance was led by the Board of Trustees.  
There was a moment of silence for observance of all military past and present.  
The meeting was called to order by Supervisor Kerr at 6:30 p.m.

**MEMBERS PRESENT:** Supervisor Kerr, Treasurer Ayotte, Trustee Congdon, Trustee, Cousineau, Trustee Stevens.

**MEMEBERS ABSENT:** Clerk Paulson, Trustee Gunnels

**STAFF PRESENT:** Chief Kenny, L. Pennington, Deputy Clerk, Attorney Swartwood, Stuart Worthing, Building Official

**APPROVAL OF MINUTES:** Motion by Trustee Congdon, supported by Trustee Cousineau to approve the February 24, 2014 Regular Board Meeting Minutes as printed. All in favor.

**ADDITIONS TO THE AGENDA:** To add under General Business - ISO-Building Code Effectiveness Grading Schedule. To add under New Business – Take out bids for Auditor.

**BRIEF PUBLIC COMMENTS:** Public comments began at 6:34 p.m. Comments were received from 1 member of the public. Ended at 6:35 p.m.

**CORRESPONDENCE:** Supervisor Kerr read a thank you card from the Clio Community Service for helping over the holiday season.

**TREASURER REPORT:** Presented by Treasurer Ayotte. Adjusted book balance for the month of February, 2014 is \$274,720.19. Report accepted.

**BILLS FOR APPROVAL:** Motion by Trustee Congdon, supported by Trustee Cousineau to approve paying the bills as presented. Roll call: Yeas: Trustee Congdon, Couusineau, Stevens, Treasure Ayotte and Supervisor Kerr.

**BUILDING INSPECTOR'S REPORT:** Report accepted.

**POLICE/CODE ENFORCER'S REPORT:** Report accepted.

**COMMITTEE REPORTS:** Reports from the following committees were reviewed: Fire and Roads

**GENERAL BUSINESS:**

### **ISO-Building Code Effectiveness Grading Schedule:**

Building Official Stuart Worthing explained that ISO is an independent statistical, rating, and advisory organization that serves the property/casualty insurance industry. ISO collects information on a community's building-code adoption and enforcement services, analyzes the data, and then assigns a Building Code Effectiveness Classification from 1 to 5. Class 1 represents exemplary commitment to building-code enforcement. The concept behind BCEGS is simple. Municipalities with well-enforced, up-to-date codes demonstrate better loss experience, and their citizens' insurance rates can reflect that. The prospect of minimizing catastrophe-related damage and ultimately lowering insurance costs gives communities an incentive to enforce their building codes rigorously.

#### **A): UNFISHED BUSINESS:**

**Action Items:** None

#### **B): NEW BUSINESS:**

##### **1): Budget Adjustments:**

**A):** Motion by Trustee Cousineau, supported by Supervisor Kerr that the Thetford Township Board of Trustees approve to amend line item 209.000-980.000, Assessor General, \$75.00. Roll Call Vote: Yeas: Trustee Stevens, Trustee Cousineau, Treasure Ayotte, Trustee Congdon, and Supervisor Kerr. Nays: None.

**B):** Motion By Trustee Congdon, supported by Trustee Cousineau that the Thetford Township Board of Trustees approve to amend line item 265.000-930.000, Township Hall General, \$4,378.87. Roll Call Vote: Yeas: Trustee Congdon, Trustee Stevens, Treasure Ayotte, Trustee Cousineau, and Supervisor Kerr. Nays: None.

**C):** Motion by Trustee Cousineau, supported by Supervisor Kerr that the Thetford Township Board of Trustees approve to amend line item 276.000-930.000, Cemetery General, \$2,302.29. Roll Call Vote: Yeas: Treasure Ayotte, Trustee Congdon, Trustee Stevens, Trustee Cousineau, and Supervisor Kerr. Nays: None.

**D):** Motion by Trustee Cousineau, supported by Trustee Congdon that the Thetford Township Board of Trustees approve to amend line item 276.000-702.300, Cemetery Admin Part Time, \$289.89. Roll Call Vote: Yeas: Trustee Cousineau, Trustee Stevens, Trustee Congdon and Supervisor Kerr. Nays: Treasure Ayotte

**E):** Motion by Supervisor Kerr, supported by Trustee Cousineau that the Thetford Township Board of Trustees approve to amend line item 301.000-702.320, Police Admin Part Time, \$5,315.94. Roll Call Vote: Yeas: Trustee Cousineau, Trustee Stevens, Treasure Ayotte, and Supervisor Kerr. Nays: Trustee Congdon.

**F):** Motion by Trustee Congdon, supported by Trustee Cousineau that the Thetford Township Board of Trustees approve to amend line item 752.000-920.000, Recreation Hall Utilities, \$1,146.44. Roll Call Vote: Yeas: Trustee Stevens, Trustee Cousineau, Treasure Ayotte, Trustee Congdon, and Supervisor Kerr. Nays: None.

**G):** Motion by Supervisor Kerr, supported by Trustee Cousineau that the Thetford Township Board of Trustees approve to amend line item 752.000-930.000, Recreation Hall Rep & Maint, \$625.25. Roll Call Vote: Yeas: Trustee Congdon, Trustee Stevens, Treasure Ayotte, Trustee Cousineau, and Supervisor Kerr. Nays: None.

**H):** Motion by Trustee Congdon, supported by Trustee Cousineau that the Thetford Township Board of Trustees approve to amend line item 756.000-920.000, Park & Rec Utilities, \$43.40. Roll Call Vote: Yeas: Treasure Ayotte, Trustee Congdon, Trustee Stevens, Trustee Cousineau, and Supervisor Kerr. Nays: None.

**I):** Motion by Treasure Ayotte, supported by Trustee Congdon that the Thetford Township Board of Trustees approve to amend line 852.000-800.006, Health Benefits, \$5,010.99. Roll Call Vote: Yeas: Trustee Cousineau, Trustee Stevens, Trustee Congdon and Supervisor Kerr. Nays: Treasure Ayotte

**2): Remove Supervisor Kerr from the Fire Authority:**

Motion by Trustee Cousineau, supported by Trustee Stevens that the Thetford Township Board of Trustees removes Supervisor Kerr from the Fire Authority due to Thetford losing one (1) seat on the board on April 1, 2014. All Yeas.

**3): Senior Center – Open during Clio School closing:**

Motion by Treasure Ayotte, supported by Supervisor Kerr that the Thetford Township Board of Trustees approve for the Thetford Township Senior Center to remain open during Clio School closing and that the Thetford Senior Director to determine the use of the senior van, but if the township is closed the Senior Center will also be closed. All Yeas.

**4): Township hour's changes due to budget cuts:**

Motion by Treasure Ayotte, supported by Trustee Cousineau the Thetford Township Board of Trustees to approve to change the Township Business hours to: Monday – 8am to 12pm, 12:30pm to 5pm, Tuesday - 8am to 12pm, 12:30pm to 5pm, Wednesday -8am to 12pm, 12:30pm to 6pm, Thursday -8am to 12pm, 12:30pm to 5pm and closed Fridays from April 1, 2014 to September 1, 2014. Roll Call Vote: Yeas: Trustee Stevens, Trustee Cousineau, Treasure Ayotte, Trustee Congdon, and Supervisor Kerr. Nays: None.

**5): Sewer Rate Increases:** Postponed to the next board meeting.

**6): Miss Dig Program:**

Motion by Supervisor Kerr, supported by Trustee Stevens that the Thetford Township Board of Trustees approves to become a member of the Miss Dig System. Several discussions on it. Supervisor Kerr and Trustee Stevens withdrew their motion. Postponed to the next board meeting.

**7): Law Day:**

Motion by Supervisor Kerr, supported by Trustee Cousineau that the Thetford Township Board of Trustees approves to Proclaim May 1, 2014 as Law Day. All Yeas.

**8): Join Genesee County Metropolitan Planning Commission:**

Motion by Supervisor Kerr, supported by Treasure Ayotte that the Thetford Township Board of Trustees approve joining the Genesee County Metropolitan Commission for \$150.00. Roll Call

Vote: Yeas: Trustee Congdon, Trustee Stevens, Treasure Ayotte, Trustee Cousineau, and Supervisor Kerr. Nays: None

**9): Metro Act Right of Way Permit Extension:**

Motion by Trustee Congdon, supported by Treasure Ayotte that the Thetford Township Board of Trustees approve the extension of the existing METRO Act Permit by the Thetford Township/Genesee County to Michigan Bell Telephone Company d/b/a AT & T Michigan (AT & T). The extension is for a term to end June 30, 2019. All Yeas.

**10): Land Rent:**

Thetford Township Board of Trustees directed Supervisor Kerr to contact Mr. Tuttle to let him be aware that the township was going to rebid the property.

**C): Discussion Items:**

**1): Burn Permits and Dog License**

The board was in agreement that Thetford Township will continue issuing burning permits and dog license.

**BRIEF PUBLIC COMMENTS:** Public comments began at 8:10 p.m. Comments were received from 2 members of the public. Ended at 8:22 p.m

**BOARD MEMBER COMMENTS:** Various comments were given by the board members.

Meeting adjourned at 8:23 p.m.

Eileen Kerr, Supervisor