

TOWNSHIP OF THETFORD
MINUTES OF THE BOARD OF TRUSTEES
JUNE 24, 2013
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Congdon, Trustee Cousineau, Trustee Stevens.

MEMBERS ABSENT: None.

STAFF PRESENT: Chief Kenny, Attorney Chaz Hilliker.

APPROVAL OF MINUTES: **MOTION** by Trustee Cousineau, supported by Trustee Stevens to approve the June 10, 2013 Regular Board Meeting Minutes as printed. **Vote: 6 Yeas, 1 abstain-Treasurer Ayotte. Motion Passed.**

ADDITIONS TO THE AGENDA: None.

BRIEF PUBLIC COMMENTS: Public comments began at 6:35. Comments were received from one member of the public. Ended at 6:39 p.m.

PRESENTATIONS: None.

CORRESPONDENCE: None.

TREASURER'S REPORT: Presented by Treasurer Ayotte. Adjusted book balance at the end of the month for May, 2013 is \$142,221.16. **MOTION** by Trustee Congdon, supported by Clerk Paulson to approve the Treasurer's Report for May, 2013 as presented. **Vote: All yeas. Motion Passed.**

BILLS FOR APROVAL: **MOTION** by Trustee Cousineau, supported by Trustee Congdon to approve the bills as presented. **Roll Call Vote: Yeas:** Trustees Cousineau, Stevens, Gunnels, Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. **Nays: none. 7 yeas, 0 nays. Motion Passed.**

BUILDING INSPECTOR'S REPORT: **MOTION** by Clerk Paulson, supported by Treasurer Ayotte to approve the Building Inspector's Report for May, 2013 as presented. **Vote: All yeas. Motion Passed.**

POLICE REPORT/CODE ENFORCER'S REPORT: Presented by Chief Kenny. **MOTION** by Treasurer Ayotte, supported by Clerk Paulson to approve the Police Report/Code Enforcer's Report for May, 2013 as presented. **Vote: All yeas. Motion Passed.**

COMMITTEE REPORTS: Reports from the following committees were reviewed: Roads, Senior Center, and Zoning Board of Appeals.

GENERAL BUSINESS:

A. UNFINISHED BUSINESS:

- 1): **CDBG – INFORMATIONAL:** No action taken.
- 2): **FIRE MILL LANGUAGE UPDATE:** Informational purposes only, ballot language to be finalized at the next board meeting. No action taken.
- 3): **MONTLE ROAD PROPERTY: MOTION** by Supervisor Kerr, supported by Treasurer Ayotte to accept the bid of \$1,000.00 from Chip Hatter and Tonya Bigelow to purchase parcel # 1706300014 after the property has been legally split in to 2 independent parcels of equal size to be joined to their respective existing properties. Roll Call Vote: Trustee Stevens: no, Trustee Gunnels: no, Trustee Cousineau: no, Trustee Congdon: yes, Treasurer Ayotte: yes, Clerk Paulson: yes, Supervisor Kerr: yes. 4 yeas, 3 nays. Motion Passed.
- 4): **ZBA BOOK PURCHASE: MOTION** by Trustee Gunnels, supported by Trustee Cousineau to purchase 6 sets of the 3 books listed for the Zoning Board of Appeals totaling \$570.00 to be taken out of line item 101.000-862.000. Roll Call Vote: Trustee Stevens: yes, Trustee Cousineau: yes, Treasurer Ayotte: yes, Clerk Paulson: yes, Trustee Congdon: yes, Trustee Gunnels: yes, Supervisor Kerr: yes. 7 yeas, 0 nays. Motion Passed.
- 5): **CHARTER CONTRACT RENEWAL:** Informational purposes only. We have a binding contract with Charter until December 15, 2017. Under Public Act 480 only the provider has to sign the contract. Our contract person at Charter is Ed Kavanaugh, who is in charge of governmental units. No action taken.
- 6): **CONSUMER’S ENERGY – UPDATE:** Informational purposes only. No action taken.
- 7): **FORECLOSURE LIST:** Informational purposes only. No action taken.

B. NEW BUSINESS:

- 1): **JOHN BLASKA APPEAL:** After discussion, a consensus was reached to uphold Mr. Blaska’s \$500.00 fine from the Fire Authority.

2): **GENESEE COUNTY TAX AUCTION:** Informational purposes only. There will be a public auction of foreclosure properties at The Gateway Center on September 5, 2013 beginning at noon. No action taken.

3): **PLANTE & MORAN ENGAGEMENT LETTER: MOTION** by Treasurer Ayotte, supported by Trustee Congdon to approve the engagement letter to Plante & Moran to perform the audit for the 2012-2013 fiscal year. Payments of \$7,000.00 due June, 2013, \$7,000.00 due July, 2013 and \$2,400 plus any necessary final adjustments due August, 2013 to be taken out of line item # 101.000-801.000. Roll Call Vote: Clerk Paulson: yes, Treasurer Ayotte: yes, Trustee Congdon: yes, Trustee Cousineau: yes, Trustee Gunnels: yes, Trustee Stevens: yes, Supervisor Kerr: yes. 7 yeas, 0 nays. Motion Passed.

4): **MTA PRINCIPLES OF GOVERNANCE: MOTION** by Clerk Paulson, supported by Treasurer Ayotte to adopt the Michigan Township Association's Principles of Governance. Vote: All yeas. Motion Passed.

5): **BIDS – DEPUTY CLERK'S COMPUTER: MOTION** by Clerk Paulson, supported by Treasurer Ayotte to purchase the Dell OptiPlex 9010 All-In-One Computer for the Deputy Clerk in the amount of \$972.03 and to also approve up to \$500.00 for installation to be taken out of line item # 101-215.000-980.000. Roll Call Vote: Trustee Gunnels: yes, Trustee Congdon: yes, Clerk Paulson: yes, Treasurer Ayotte: yes, Trustee Cousineau: abstain, Trustee Stevens: yes, Supervisor Kerr: yes. 6 yeas, 1 abstain. Motion Passed.

6): **BUDGET AMENDMENTS: MOTION** by Clerk Paulson, supported by Treasurer Ayotte to amend the budget to add \$1,500.00 to line item # 101-215.000-980.000. Roll Call Vote: Trustee Stevens: yes, Trustee Cousineau: abstain, Treasurer Ayotte: yes, Clerk Paulson: yes, Trustee Congdon: yes, Trustee Gunnels: yes, Supervisor Kerr: yes. 6 yeas, 1 abstain. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 8:27 p.m. There were no comments received from the public. Ended at 8:27 p.m.

BOARD MEMBER COMMENTS: Various comments were given by the board members.

Meeting adjourned at 8:38 p.m.
Julie Paulson, Clerk

