

Thetford Township Board of Trustee
Special Meeting

Thursday, July 26, 2018, 3:00 p.m
Thetford Township Hall
4014 E Vienna Road
Clio, MI 48420

- I. Call to Order / Pledge / Moment of Silence, in observance of all military past and present
- II. Roll Call
 - a. Members Present
 - b. Members Absent
 - c. Staff Present
- III. Public Comments
Begin at: _____ ended at: _____ 3 minutes each resident who chooses to address the board on agenda items only.
- IV. Business
 - a. Paying of township bills
- V. Public Comments
Begin at: _____ ended at: _____ 3 minutes each residents who chooses to address the board.
- VI. Board Member Comments
- VII. Announcement
- VIII. Adjourn

Harry F. Steen

Check Register Report

Date: 07/18/2018

Time: 2:15 pm

Page: 1

thetford township

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
38091	07/03/2018	Printed			AFLAC	AFLAC	June Aflac Insurance	108.48
38092	07/03/2018	Void	07/03/2018				Void Check	0.00
38093	07/03/2018	Printed			CP-BLDGS	CONSUMER ENERGY CO.	June rec hall consumers	1,393.23
38094	07/03/2018	Printed			MENARDS	MENARDS - CLIO	rags, paint supplies	25.47
38095	07/03/2018	Printed			CHILD SUPP	MICHIGAN STATE	Drinkwine Child Support	216.00
38096	07/03/2018	Printed			PEST	SOME COMFORT PEST CONTROL LLC	June Pest Spray	50.00
38097	07/10/2018	Printed			CHARTER	CHARTER COMMUNICATIONS	July twp internet/phone	272.47
38098	07/10/2018	Printed			CCAP	CLIO AREA FIRE AUTHORITY	Delinquent roll payment	6,922.57
38099	07/10/2018	Printed			CP-STREET	CONSUMERS ENERGY COMPANY	June Street Lights	1,489.45
38100	07/10/2018	Printed			CULLIGAN	CULLIGAN WATER	July water service twp	19.00
38101	07/10/2018	Printed			EMTERRA	EMTERRA ENVIRONMENTAL USA CORP	July trash and recycling	25,492.64
38102	07/10/2018	Printed			LEANNE	LEANNE PENNINGTON	reimburse for pay website	8.75
38103	07/10/2018	Printed			POLICE	THETFORD TOWNSHIP POLICE	End Quarter Payment	42,250.00
38104	07/17/2018	Printed			BENISTAR	BENISTAR HARTFORD-6795	Aug retiree:script insurance	2,941.26
38105	07/17/2018	Printed			BCBS MI	BLUE CROSS BLUE SHIELD OF MI	August retirees insurance	4,328.67
38106	07/17/2018	Printed			JONNIE	JONNIE-ON-THE-SPOT, INC.	June portable toilet rental	240.00
38107	07/17/2018	Printed			RICOH USA	RICOH USA, INC	copies- June	544.60
38108	07/17/2018	Printed			SPARTAN	SPARTAN STORES LLC	senior food	40.96
38109	07/17/2018	Printed			WEX BANK	WEX BANK	June fuel bill	556.50
38110	07/18/2018	Printed			GENISYS	GENISYS CREDIT UNION	July Christmas Fund	550.00
38111	07/18/2018	Printed			CHILD SUPP	MICHIGAN STATE	Drinkwine Child Support	218.00
38112	07/18/2018	Printed			STAT	STATE OF MICHIGAN	July 2018 withholdings	1,241.80
38113	07/18/2018	Printed			METLIFE	METLIFE	July Pension	1,412.07

Total Checks: 23

Checks Total (excluding void checks):

90,321.92

Total Payments: 23

Bank Total (excluding void checks):

90,321.92

Check Register Report

Date: 07/18/2018

Time: 2:15 pm

Page: 2

thetford township

BANK: POLICE DEPARTMENT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
POLICE DEPARTMENT Checks								
1521	07/10/2018	Printed			CHARTER	CHARTER COMMUNICATIONS	July internet/phone- police	179.61
1522	07/10/2018	Printed			CULLIGAN	CULLIGAN WATER	July police water service	19.00
1523	07/18/2018	Printed			RICOH USA	RICOH USA, INC	police copier rent- June	100.51
					Total Checks: 3	Checks Total (excluding void checks):		299.12
					Total Payments: 3	Bank Total (excluding void checks):		299.12

8

Check Register Report

Date: 07/18/2018

Time: 2:15 pm

Page: 3

thetford township

BANK: SENIOR GRANT FUND

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
SENIOR GRANT FUND Checks								
2924	07/11/2018	Printed			CHARTER	CHARTER COMMUNICATIONS	senior phone/internet- July	237.98
2925	07/11/2018	Printed			CULLIGAN	CULLIGAN WATER	senior July water service	56.25
2926	07/11/2018	Printed			DOROTHY W	DOROTHY WATSON	massage therapy- 7/11/18	80.00
2927	07/11/2018	Printed			GORDONS	GORDONS FOODS	senior food	216.49
2928	07/11/2018	Printed			JUDITH AX	JUDITH AXTELL	computer tutor-6/27/18	72.00
2929	07/11/2018	Printed			PAM	PAM MCILMURRAY	reimburse for postage	200.00
2930	07/11/2018	Printed			KLINE	SHANNON KLINE	reimburse for website domain	84.00
2931	07/11/2018	Printed			SPARTAN	SPARTAN STORES LLC	senior food	63.68
2932	07/11/2018	Printed			THETFORDA	THETFORD AA	June 1/2 gas	10.12
2933	07/17/2018	Printed			JAWZ	JAWZ AUTO	Sr. bus service- AC	671.56
2934	07/17/2018	Printed			PAM	PAM MCILMURRAY	reimburse- coffee sr center	103.00
					Total Checks: 11		Checks Total (excluding void checks):	1,795.08
					Total Payments: 11		Bank Total (excluding void checks):	1,795.08

9

Check Register Report

Emp. Code Desc.: 01
 THETFORD TOWNSHIP

Date: 7/18/2018
 Time: 13:59:32

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
12716	07/03/2018		P	121	Gary Stevens	06/20/18-07/03/18	\$830.79
12717	07/03/2018		P	147	Marie Canterbury	06/20/18-07/03/18	\$552.09
12718	07/03/2018		P	00102	LEANNE PENNINGTON	06/20/18-07/03/18	\$856.66
12719	07/03/2018		P	129	Lauren Rowley	06/20/18-07/03/18	\$755.86
12720	07/03/2018		P	00079	SHELLY AYOTTE	06/20/18-07/03/18	\$527.07
12721	07/03/2018		P	00099	BRIGETTE GIPSON	06/20/18-07/03/18	\$1,016.51
12722	07/03/2018		P	00078	SUSAN BALL	06/20/18-07/03/18	\$439.90
12723	07/03/2018		P	146	Ronald Clark	06/20/18-07/03/18	\$573.18
12724	07/03/2018		P	134	Chase Beecher	06/20/18-07/03/18	\$184.00
12725	07/03/2018		P	143	Dale Canterbury	06/20/18-07/03/18	\$189.82
12726	07/03/2018		P	137	Bryan Drinkwine	06/20/18-07/03/18	\$587.66
12727	07/03/2018		P	123	Erick Eckles	06/20/18-07/03/18	\$1,263.13
12728	07/03/2018		P	00094	ROBERT KENNY	06/20/18-07/03/18	\$1,446.59
12729	07/03/2018		P	144	Michael Mantei	06/20/18-07/03/18	\$532.55
12730	07/03/2018		P	00072	SHANNON KLINE	06/20/18-07/03/18	\$907.74
12731	07/03/2018		P	00089	PAM MCILMURRAY	06/20/18-07/03/18	\$584.07
12732	07/03/2018		P	145	Robert Myers	06/20/18-07/03/18	\$214.49
12733	07/18/2018		V			Other	\$0.00
12734	07/03/2018		V			Other	\$0.00
12735	07/03/2018		V			Other	\$0.00
12736	07/03/2018		V			Other	\$0.00
12737	07/03/2018		V			Other	\$0.00
12738	07/03/2018		V			Other	\$0.00
12739	07/03/2018		V			Other	\$0.00
12740	07/18/2018		P	00006	JOHN CONGDON	06/19/18-07/18/18	\$419.11
12741	07/18/2018		P	120	Eric Gunnels	06/19/18-07/18/18	\$489.59
12742	07/18/2018		P	00104	STANLEY PIECHNIK	06/19/18-07/18/18	\$419.11
12743	07/18/2018		P	138	Rachel Stanke	06/19/18-07/18/18	\$415.36
12744	07/18/2018		P	121	Gary Stevens	06/19/18-07/18/18	\$830.79
12745	07/18/2018		P	147	Marie Canterbury	06/19/18-07/18/18	\$537.11
12746	07/18/2018		P	00102	LEANNE PENNINGTON	06/19/18-07/18/18	\$856.66
12747	07/18/2018		P	129	Lauren Rowley	06/19/18-07/18/18	\$755.87
12748	07/18/2018		P	00090	HELEN BLOSS	06/19/18-07/18/18	\$130.78
12749	07/18/2018		P	00079	SHELLY AYOTTE	06/19/18-07/18/18	\$571.66
12750	07/18/2018		P	00099	BRIGETTE GIPSON	06/19/18-07/18/18	\$1,016.51
12751	07/18/2018		P	00078	SUSAN BALL	06/19/18-07/18/18	\$458.23
12752	07/18/2018		P	146	Ronald Clark	06/19/18-07/18/18	\$479.84
12753	07/18/2018		P	134	Chase Beecher	06/19/18-07/18/18	\$379.07
12754	07/18/2018		P	137	Bryan Drinkwine	06/19/18-07/18/18	\$538.96
12755	07/18/2018		P	123	Erick Eckles	06/19/18-07/18/18	\$1,090.09
12756	07/18/2018		P	148	Nathan Jaco	06/19/18-07/18/18	\$112.76
12757	07/18/2018		P	00094	ROBERT KENNY	06/19/18-07/18/18	\$1,446.59
12758	07/18/2018		P	144	Michael Mantei	06/19/18-07/18/18	\$630.16
12759	07/18/2018		P	130	Margaret Castle	06/19/18-07/18/18	\$70.48
12760	07/18/2018		P	141	Michael Fromwiller	06/19/18-07/18/18	\$41.56
12761	07/18/2018		P	142	Ralph Henry	06/19/18-07/18/18	\$73.88
12762	07/18/2018		P	109	Dennis Bloss	06/19/18-07/18/18	\$78.50
12763	07/18/2018		P	131	Theodore Gantos	06/19/18-07/18/18	\$35.24
12764	07/18/2018		P	133	Jeremy Kline	06/19/18-07/18/18	\$35.24
12765	07/18/2018		P	125	Alan Levijoki	06/19/18-07/18/18	\$35.24
12766	07/18/2018		P	00072	SHANNON KLINE	06/19/18-07/18/18	\$907.74
12767	07/18/2018		P	00089	PAM MCILMURRAY	06/19/18-07/18/18	\$584.07
12768	07/18/2018		P	145	Robert Myers	06/19/18-07/18/18	\$203.91
12769	07/18/2018		V			Other	\$0.00

10

Check Register Report

Emp. Code Desc.: 01
THETFORD TOWNSHIP

Date: 7/18/2018
Time: 13:59:32

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
Total Checks: 54							Sub-Total: \$25,106.22
							Total Void/Stop Payment: \$0.00
							Grand Total: \$25,106.22

11

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

GENERAL BILLS TO BE APPROVED

Date: 07/18/2018

Time: 12:13 pm

Page: 1

thetford township

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amoun
ACCIDENT FUND OF MICHIG	ACCI	Township Insurance	0	00/00/0000	10,019.00
				Vendor Total:	10,019.00
AMY THORSBY	AMY THORS	Rec hall deposit- 7/2/18	0	00/00/0000	100.00
				Vendor Total:	100.00
BOB BROOKS COMPUTER S	BBCS	elections- printer toner OKI	0	00/00/0000	162.75
				Vendor Total:	162.75
BRIGETTE GIPSON	BRIGETTE	Mileage-4/25-7/18 86.8m*.545/m=\$47.31	0	00/00/0000	47.31
				Vendor Total:	47.31
COVENANT CEMETERY SER	COVENANT	Open/close- W.Long, J. Elliott	0	00/00/0000	1,400.00
				Vendor Total:	1,400.00
GENESEE COUNTY CLERK	GCCLERK	Ballot programming Aug, 2018 election	0	00/00/0000	300.00
				Vendor Total:	300.00
GENESEE COUNTY HERALD	HERA	Public Hearing-Talerico	0	00/00/0000	419.86
				Vendor Total:	419.86
GENESEE COUNTY TREASU	GENT	March North Morris	0	00/00/0000	485.00
				Vendor Total:	485.00
GILL ROY'S HARDWARE	ROYS	sticker lifter- elections	0	00/00/0000	58.81
				Vendor Total:	58.81
GOYETTE MECHANICAL	GOYETTE	twp rec hall a.c repair	0	00/00/0000	291.50
				Vendor Total:	291.50
GRAYS TOWING SERVICE	GRAYS TOV	30 ton wrecker remove TEREX from driveway	0	00/00/0000	1,350.00
				Vendor Total:	1,350.00
HOLLY BIDELMAN	BIDELMAN	rec hall deposit- 6/24/18	0	00/00/0000	100.00
				Vendor Total:	100.00
LEANNE PENNINGTON	LEANNE	Rec Hall deposit- 6/23/18	0	00/00/0000	100.00
				Vendor Total:	100.00
MELODY MAY	MELMAY	Rec hall deposit- 7/6	0	00/00/0000	100.00
				Vendor Total:	100.00
MENARDS - CLIO	MENARDS	Cemetery maintenance supplies	0	00/00/0000	147.36
				Vendor Total:	147.36
MICHIGAN TOWNSHIP ASSC	OMTA	2018 chapter dues	0	00/00/0000	172.00
				Vendor Total:	172.00
PITNEY BOWES	BOWES	postage expense	0	00/00/0000	1,915.66
				Vendor Total:	1,915.66
QUILL	QUILL	paper towels, vinyl gloves	0	00/00/0000	257.56
				Vendor Total:	257.56
RIVER VALLEY CABINETS	RIVERVAL	final pay on twp door	0	00/00/0000	365.00
				Vendor Total:	365.00
SIMEN, FIGURA & PARKER, I	SIMEN, FIG	June legal services	0	00/00/0000	4,248.00
				Vendor Total:	4,248.00
SOME COMFORT PEST CON	PEST	July twp pest spray	0	00/00/0000	50.00
				Vendor Total:	50.00
SUSAN BALL	BALL S	reimburse for mop	0	00/00/0000	4.98
				Vendor Total:	4.98
TAMMI AMBRUSTER	TAMBRUSTE	rec hall eposit- 7/14	0	00/00/0000	100.00
				Vendor Total:	100.00
THE WILKINSON CORPORA	WILKINSON	Roads- Chloride	0	00/00/0000	4,420.00
				Vendor Total:	4,420.00
TOTTEN TIRE	TOTTEN	tractor tires- cemetery	0	00/00/0000	126.25

12

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR
GENERAL BILLS TO BE APPROVED

Date: 07/18/2018
 Time: 12:13 pm
 Page: 2

thetford township

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>126.25</u>
TRACI BULLARD	TBULLARD	rec hall deposit- 7/15/18	0	00/00/0000	<u>100.00</u>
				Vendor Total:	<u>100.00</u>
UNEMPLOYMENT INSURANC	UNEMPLOY	Unemployment insurance	0	00/00/0000	<u>189.02</u>
				Vendor Total:	<u>189.02</u>
VETERANS OF FOREIGN W/	V.F.W.	VFW cemetery flags-346	0	00/00/0000	<u>329.28</u>
				Vendor Total:	<u>329.28</u>
WEBSTER & GARNER, INC.	WEBS	Cemetery Fuel	0	00/00/0000	<u>209.39</u>
				Vendor Total:	<u>209.39</u>
				Grand Total:	<u>27,568.73</u>
				Less Credit Memos:	<u>0.00</u>
Total Invoices:	44			Net Total:	<u>27,568.73</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>27,568.73</u>

13

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR
POLICE BILLS TO BE APPROVED

Date: 07/18/2018
 Time: 12:12 pm
 Page: 1

thetford township

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
GALLS	GALLS	Uniforms	0	00/00/0000	849.89
				Vendor Total:	<u>849.89</u>
I.T RIGHT	I.T. RIGHT	Clio live scan	0	00/00/0000	500.00
				Vendor Total:	<u>500.00</u>
				Grand Total:	1,349.89
				Less Credit Memos:	0.00
				Net Total:	<u>1,349.89</u>
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	<u>1,349.89</u>
	Total Invoices:	2			

14